

TO: College Faculty and Staff

FROM: Craig K. Svensson
Dean

SUBJECT: Review and Signatory Authority

DATE: June 29, 2007



The intent of this memo is to communicate who in the Dean's Office possesses review and signatory authority for business that flows through the Office of the Dean for the College of Pharmacy, Nursing, and Health Sciences.

In my absence, Associate Dean Holly Mason possesses signatory authority for any and all matters that require my review and approval.

College-level review and approval for all sponsored research is delegated to Associate Dean for Research Val Watts. Approval of offer letters for postdoctoral research scholars is also delegated to Dr. Watts.

College-level review and approval for appointments to the Graduate School is delegated to Assistant Dean for Graduate Programs Eric Barker. Approval of offer letters to visiting student scholars is also delegated to Dr. Barker.

This delegation of review and signatory authority is effective July 15, 2007 and shall remain in force until rescinded in writing by me or my successor.